## **Participant Identifier Help**

To be able to use the AEGB Participant Identifier, your Organization must agree to the terms of use in the ORS. This should be done as follows:

- 1. Have a team member with Administrator Privileges log in to the ORS
- 2. Navigate to your Organization Tab (only visible to Organization Administrators)
- 3. Find the Resources area, where you click on the "Accept Participant Identifier Guidelines" button
- 4. A window will appear that allows you to review the Guidelines (if you do not see this, make sure you are allowing popups from the ORS)
- 5. Scroll through and read the Guidelines, click the box next to "I have read and agree to abide by the Participant Identifier Usage Guidelines."
- 6. The files will be available to download under the Resources section of the Organization Profile.